

MONTEREY COUNTY HEALTH DEPARTMENT



Our Values

**Health Equity • Integrity
Innovation • Respect • Excellence**

Our Vision

**To create a legacy of
health together**

**A Drug-Free Workplace
Invites your interest for the position of**

PUBLIC HEALTH NURSE II

\$8,602 – \$11,748 Monthly

Exam #21/52E22/03RUT

Final Filing Date: Continuous

SUMMARY OF POSITION

The Health Department's Public Health Bureau is seeking to fill vacant Public Health Nurse II positions in the Community Based Nursing, Communicable Disease Prevention and Control, and Children's Medical Services divisions.

The Public Health Nurse II (PHN) will perform the full scope of Public Health Nursing duties by initiating and carrying out special programs under limited supervision. The PHN will be part of a team of professional, para-professional and support staff that collaborate to ensure comprehensive health services are provided throughout Monterey County. These programs include:

Nurse-Family Partnership (NFP) provides specially trained nurses to partner with low-income first-time mothers, beginning at approximately the 28th week of pregnancy, to promote and teach positive health and development behaviors and improve economic self-sufficiency. The program continues to work with the mother and child until the child's second birthday.

Maternal Child Adolescent Health (MCAH) works to improve the health and well-being of women, infants, children and adolescents through the provision of community leadership through our stated Scope of Work and nurse case management by assuring access to health promotion and health care services. This program includes the provision of Perinatal Services Coordination and SIDS Coordination.

Whole Person Care (WPC)/Enhance Case Management (ECM) assist individuals in establishing primary care, social and mental health services, managing medical conditions and appointments, and make referrals for housing. The state will be transitioning WPC to ECM in January 2022. ECM will expand to include high utilizers of emergency departments and hospitals, with the goal of reducing these avoidable visits through outpatient intervention and education.

Tuberculosis Control Unit (TBU) has the primary responsibility to provide early identification of Tuberculosis patients to prevent TB transmission and spread in the county. The PHN II provides Case Management services to a select number of community members with active TB. TB case management includes monitoring treatment and medication compliance, specimen collection and ensures urgent medical and psychosocial needs are met. The TB program administers the Directly Observed Therapy program in Monterey County.

Communicable Disease Unit (CDU) provides communicable disease prevention and control services for all Monterey County residents. Program activities include conducting detailed interviews, collecting biological specimens, delivering health education, linking clients to treatment and/or preventative services, and providing guidance to medical providers, schools and congregate living facilities on screening, treatment, and infection control practices.

California Children's Services (CCS) determines financial and medical eligibility for children under age 21 for CCS-eligible diagnostic and treatment services, medical case management and physical and occupational therapy services.

Child Health Disability Prevention (CHDP) provides care coordination to assure periodic health assessments and services to low income children and youth in California, and the Health Care Program for Children in Foster Care (HCPCFC) program that is co-located in the Department of Social Services and Probation to provide public health nurse expertise in meeting the medical, dental, mental and development needs of children and youth in foster care, including psychotropic medication monitoring and oversight (PMM&O).

Child Lead Poisoning Prevention Program (CLPPP) seeks to prevent, screen, diagnose and treat childhood lead poisoning through nurse case management, and to eliminate sources of poisoning education and environmental interventions.

As of August 14, 2023, Health Department offers up to \$10,000 signing bonus to candidates hired into regular full-time positions for this classification from this recruitment hired after August 14, 2023 - Exam Plan 21/52E22/03RUT.

A list of eligible candidates resulting from this recruitment may be used to fill current and future full-time or temporary vacancies as they arise.

THE IDEAL CANDIDATE

Will have a proven track record demonstrating the following knowledge, skills, and abilities:

- Knowledge of principles, methods, and practices of public health nursing.
- Knowledge of community aspects of nursing programs including provisions for continuity of patient care, nursing services in health programs, care of the homeless, and nursing care in the home.
- Ability to use community resources for assistance in public health programs.
- Knowledge of federal, state, and local laws and regulations governing public health.
- Knowledge of epidemiologic investigation, control and care of chronic and communicable diseases and illness, handicapping conditions, mental illness, and other disabling conditions.
- Knowledge of environmental, sociological, and psychological problems associated with public health nursing clients and families.
- Knowledge of normal and abnormal human physiological development and behavior patterns.
- Prevention, detection, reporting and treatment of child abuse and neglect.
- Knowledge of principles and procedures involved with complex chronic disease management, mental illness and substance abuse, family planning, sexually transmitted disease control, maternal, child and adolescent health and communicable diseases.

Characteristics of the Ideal Candidate:

- Strong analytical and problem-solving skills
- Excellent organizational skills
- Ability to communicate effectively, both verbally and in writing, with a wide variety of audiences
- Proficient in the use of technology
- Provide excellent and courteous customer service
- Work well in a team-oriented environment

Conditions of Employment:

- Pursuant to Title 17 of the California Administrative Code, possession of a license in active status, to practice as a registered nurse in California and possession of a Public Health Nursing Certificate.
- Possession of a valid California Driver's License

- Due to the sensitive nature of these positions, the Health Department reserves the right to fingerprint and conduct police background checks of appointees for some positions.

EXAMPLES OF EXPERIENCE/EDUCATION/TRAINING

The knowledge, skills and abilities listed above may be acquired through various types of experience, education or training, typically:

One year of responsible professional experience in public health nursing.

Or

An equivalent combination of education and experience to satisfactorily perform these duties.

For complete information see the class specification/job description on our website at:

<https://www2.co.monterey.ca.us/pages/hr/class-specs/52E22.pdf>

APPLICATION & SELECTION PROCEDURES

TO APPLY: Submit the following to the Monterey County Health Department, Human Resources Division, 1270 Natividad Road, Salinas, CA 93906 by the **Final filing date: Continuous**

- **Monterey County Employment Application**
- **Response to the Supplemental Questions**
- **A copy of your license/certificate must be submitted with your application**

Or apply on-line at <https://www.governmentjobs.com/careers/montereycounty>

Resumes may be submitted in addition to, but will not be accepted in lieu of, required application materials.

Application materials will be competitively evaluated. Those applicants who are determined to be most appropriately qualified will be invited to participate further in the process. To further assess applicant's possession of required qualifications, this examination may include an oral examination, pre-exam exercise, performance exercise, performance exam, and/or written examination.

For more information or to receive application materials, contact the Health Department Human Resources Division at 831-755-4519.

SPECIAL NOTES:

- Employment is contingent upon acceptable documentation verifying identity and authorization for employment in the United States.
- If you are hired into this classification in a temporary position, your salary will be hourly, and you will not be eligible for the benefits listed below.

BENEFITS:

The County offers an excellent benefits package (S Unit)

The County of Monterey offers a premium benefit package. A summary of benefits for this position can be viewed on the County website. This information is intended to provide you with a general summary of benefits available and is not legally binding. The benefits listed in the Monterey County Personnel Policies & Practices Resolution or "S" MOU prevails over this listing.

See <https://www.co.monterey.ca.us/home/showpublisheddocument?id=99648> for more information (S bargaining Unit Benefit Summary Sheet)

Equal Opportunity

Monterey County is a drug-free workplace and an equal opportunity employer. The County seeks candidates who can make contributions in an environment and cultural and ethnic diversity. Monterey County provides reasonable accommodations for persons with disabilities. If you believe you possess a disability that would require accommodation, please call the Human Resources Analyst at 831-796-1276.

Monterey County
SUPPLEMENTAL QUESTIONS
PUBLIC HEALTH NURSE II

1. If not applying online:

Please number your responses and address each question separately. Include your name and the title of the position for which you are applying at the top of each page submitted.

Instructions:

Please answer the following questions. Completion of the following supplemental questions is REQUIRED and is an integral part of the evaluation process. Your response to the questions will be reviewed and scored in a Qualification Appraisal evaluation process based on pre-determined rating criteria. Your answers should be as complete as possible, as this information will be critical in the competitive assessment to identify those candidates to be invited to continue in the examination process. **A response of “see resume” or “see application” will deem your responses to the supplemental questions as incomplete.** Note: All application materials submitted will be reviewed along with your supplemental questions and County of Monterey application.

I have read and understand the supplemental questions instructions.

2. Pursuant to Title 17, Section 1305 of the California Code of Regulations, do you possess each of the following requirements for this position? **A copy of your license/certificate must be submitted with your application.**

A valid license to practice as a Registered Nurse in the State of California?

Yes _____ No _____

3. A Public Health Nurse Certificate? (Applicants that do not possess a Public Health Nurse Certificate will not be screened out but must have the certification at the time of hire.)

Yes _____ No _____

3. Please describe in detail your education, experience and training that demonstrates your ability to provide Public Health Nursing services in at least one, or more, of the programs mentioned in this flyer.

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Monterey County is an Equal Opportunity Employer and a Drug-Free Workplace